Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/ We **GRAND HOTEL (ST. ANNES) LIMITED**

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Grand22 69-71 South Promenade St Annes on Sea			
Post town	Lytham St Annes	**Postcode**	FY8 1LZ

Telephone number at premises (if any)	01253 643424
Non-domestic rateable value of premises	**£** 43,000

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

a)	an individual or individuals *		please complete section (A)	
b)	a person other than an individual *			
	i	as a limited company/limited liability partnership	please complete section (B)	**X**
	ii	as a partnership (other than limited liability)	please complete section (B)	
	iii	as an unincorporated association or	please complete section (B)	
	iv	other (for example a statutory corporation)	please complete section (B)	

c)	a recognised club	please complete section (B)
d)	a charity	please complete section (B)
e)	the proprietor of an educational establishment	please complete section (B)
f)	a health service body	please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	please complete section (B)
h)	the chief officer of police of a police force in England and Wales	please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or	**X**
I am making the application pursuant to a	
statutory function or	
a function discharged by virtue of Her Majesty's prerogative	

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname				**First names**	
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			**First names**		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
	Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 'share code' provided to the applicant by that service (please see note 15 for information)				

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Grand Hotel (St. Annes) Limited
Address Registered office: South Promenade, Lytham St Annes, Lancashire, FY8 1NB
Registered number (where applicable) 02829190 (registered in England and Wales)
Description of applicant (for example, partnership, company, unincorporated association etc.) Private company limited by shares. The company owns and operates The Grand Hotel, South Promenade, St Annes, and will operate Grand22.
Telephone number (if any) 01253 643424

E-mail address (optional) Tom@the-grand.co.uk

Part 3 Operating Schedule

	DD	MM	YYYY
When do you want the premises licence to start?	**01**	**12**	**2026**
If you wish the licence to be valid only for a limited period, when do you want it to end?	DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

Grand22 is a café bar on the ground floor of an existing 22 bedroom hotel at 69-71 South Promenade, St Annes, owned and run by Grand Hotel (St. Annes) Limited, which also operates The Grand Hotel on South Promenade. It is a food led café bar open from breakfast into the evening, serving coffee, bakery, light meals and a short wine, beer and cocktail list, with seating throughout. The café bar replaces the former guest lounge.
The licensed area comprises the ground floor café bar and hotel areas, the external front terrace and the basement, as shown on the plan submitted with this application. The fire strategy (Kitson drawing 643-088E) is based on fewer than 60 people inside the café bar and up to 120 on the terrace.
The application includes the sale of alcohol for consumption on and off the premises.
The building was previously licensed as the Bond Hotel (premises licence FY PL0218).

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	X
b)	films (if ticking yes, fill in box B)	X
c)	indoor sporting events (if ticking yes, fill in box C)	X
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	X
f)	recorded music (if ticking yes, fill in box F)	X
g)	performances of dance (if ticking yes, fill in box G)	X
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	X

Provision of late night refreshment (if ticking yes, fill in box I)	X
Supply of alcohol (if ticking yes, fill in box J)	X

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			**Will the performance of a play take place indoors or outdoors or both – please tick** (please read guidance note 3)	Indoors	**X**
				Outdoors	
Day	Start	Finish		Both	
Mon	07:00	00:00	**Please give further details here** (please read guidance note 4) Occasional performances of plays, indoors.		
Tue	07:00	00:00			
Wed	07:00	00:00	**State any seasonal variations for performing plays** (please read guidance note 5) None. The hours shown apply all year round.		
Thur	07:00	00:00			
Fri	07:00	01:00	**Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list** (please read guidance note 6) 1. New Year's Eve: from the start of permitted hours on 31 December to the start of permitted hours on 1 January. 2. Christmas Eve, Boxing Day, the Thursday before Good Friday and any Sunday before a bank holiday Monday: until 01:00. 3. On the day British Summer Time begins: one additional hour at the end of permitted hours.		
Sat	07:00	01:00			
Sun	07:00	00:00			

B

Films Standard days and timings (please read guidance note 7)			**Will the exhibition of films take place indoors or outdoors or both – please tick** (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon	07:00	00:00	**Please give further details here** (please read guidance note 4) Occasional film screenings. All films will follow BBFC age classification. Any use of the terrace will end by 23:00.		
Tue	07:00	00:00			
Wed	07:00	00:00	**State any seasonal variations for the exhibition of films** (please read guidance note 5) None. The hours shown apply all year round.		
Thur	07:00	00:00			
Fri	07:00	01:00	**Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list** (please read guidance note 6) 1. New Year's Eve: from the start of permitted hours on 31 December to the start of permitted hours on 1 January. 2. Christmas Eve, Boxing Day, the Thursday before Good Friday and any Sunday before a bank holiday Monday: until 01:00. 3. On the day British Summer Time begins: one additional hour at the end of permitted hours.		
Sat	07:00	01:00			
Sun	07:00	00:00			

C

Indoor sporting events
Standard days and timings
(please read guidance note 7)

Day	Start	Finish
Mon	07:00	00:00
Tue	07:00	00:00
Wed	07:00	00:00
Thur	07:00	00:00
Fri	07:00	01:00
Sat	07:00	01:00
Sun	07:00	00:00

Please give further details (please read guidance note 4)

Indoor games such as darts and pool.

State any seasonal variations for indoor sporting events (please read guidance note 5)

None. The hours shown apply all year round.

Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)

1. New Year's Eve: from the start of permitted hours on 31 December to the start of permitted hours on 1 January.
2. Christmas Eve, Boxing Day, the Thursday before Good Friday and any Sunday before a bank holiday Monday: until 01:00.
3. On the day British Summer Time begins: one additional hour at the end of permitted hours.

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			**Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick** (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			**Please give further details here** (please read guidance note 4)		
Tue					
Wed			**State any seasonal variations for boxing or wrestling entertainment** (please read guidance note 5)		
Thur					
Fri			**Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list** (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			**Will the performance of live music take place indoors or outdoors or both – please tick** (please read guidance note 3)		
				Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon	07:00	00:00	**Please give further details here** (please read guidance note 4) Live music, indoors and on the terrace. Any live music on the terrace will end by 23:00.		
Tue	07:00	00:00			
Wed	07:00	00:00	**State any seasonal variations for the performance of live music** (please read guidance note 5) None. The hours shown apply all year round.		
Thur	07:00	00:00			
Fri	07:00	01:00	**Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list** (please read guidance note 6) 1. New Year's Eve: from the start of permitted hours on 31 December to the start of permitted hours on 1 January. 2. Christmas Eve, Boxing Day, the Thursday before Good Friday and any Sunday before a bank holiday Monday: until 01:00. 3. On the day British Summer Time begins: one additional hour at the end of permitted hours.		
Sat	07:00	01:00			
Sun	07:00	00:00			

F

Recorded music Standard days and timings (please read guidance note 7)			**Will the playing of recorded music take place indoors or outdoors or both – please tick** (please read guidance note 3)		
				Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon	07:00	00:00	**Please give further details here** (please read guidance note 4) Recorded music, indoors and on the terrace. Any recorded music on the terrace will end by 23:00.		
Tue	07:00	00:00			
Wed	07:00	00:00	**State any seasonal variations for the playing of recorded music** (please read guidance note 5) None. The hours shown apply all year round.		
Thur	07:00	00:00			
Fri	07:00	01:00	**Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list** (please read guidance note 6) 1. New Year's Eve: from the start of permitted hours on 31 December to the start of permitted hours on 1 January. 2. Christmas Eve, Boxing Day, the Thursday before Good Friday and any Sunday before a bank holiday Monday: until 01:00. 3. On the day British Summer Time begins: one additional hour at the end of permitted hours.		
Sat	07:00	01:00			
Sun	07:00	00:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			**Will the performance of dance take place indoors or outdoors or both – please tick** (please read guidance note 3)		
				Indoors	**X**
				Outdoors	
Day	Start	Finish		Both	
Mon	07:00	00:00	**Please give further details here** (please read guidance note 4) Performances of dance, indoors.		
Tue	07:00	00:00			
Wed	07:00	00:00	**State any seasonal variations for the performance of dance** (please read guidance note 5) None. The hours shown apply all year round.		
Thur	07:00	00:00			
Fri	07:00	01:00	**Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list** (please read guidance note 6) 1. New Year's Eve: from the start of permitted hours on 31 December to the start of permitted hours on 1 January. 2. Christmas Eve, Boxing Day, the Thursday before Good Friday and any Sunday before a bank holiday Monday: until 01:00. 3. On the day British Summer Time begins: one additional hour at the end of permitted hours.		
Sat	07:00	01:00			
Sun	07:00	00:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing Entertainment of a similar description to live music, recorded music or dance.		
Day	Start	Finish	**Will this entertainment take place indoors or outdoors or both – please tick** (please read guidance note 3)	Indoors	
Mon	07:00	00:00		Outdoors	
				Both	**X**
Tue	07:00	00:00	**Please give further details here** (please read guidance note 4) Indoors and on the terrace, with terrace use ending by 23:00.		
Wed	07:00	00:00			
Thur	07:00	00:00	**State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)** (please read guidance note 5) None. The hours shown apply all year round.		
Fri	07:00	01:00			
Sat	07:00	01:00	**Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list** (please read guidance note 6) 1. New Year's Eve: from the start of permitted hours on 31 December to the start of permitted hours on 1 January. 2. Christmas Eve, Boxing Day, the Thursday before Good Friday and any Sunday before a bank holiday Monday: until 01:00. 3. On the day British Summer Time begins: one additional hour at the end of permitted hours.		
Sun	07:00	00:00			

I

Late night refreshment Standard days and timings (please read guidance note 7)			**Will the provision of late night refreshment take place indoors or outdoors or both – please tick** (please read guidance note 3)		
				Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon	23:00	05:00	**Please give further details here** (please read guidance note 4) Hot food and hot drinks after 23:00, for consumption on and off the premises. After the end of permitted hours for the sale of alcohol, to overnight residents and their guests only.		
Tue	23:00	05:00			
Wed	23:00	05:00	**State any seasonal variations for the provision of late night refreshment** (please read guidance note 5) None. The hours shown apply all year round.		
Thur	23:00	05:00			
Fri	23:00	05:00	**Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list** (please read guidance note 6) None.		
Sat	23:00	05:00			
Sun	23:00	05:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			**Will the supply of alcohol be for consumption – please tick** (please read guidance note 8)		
				On the premises	
				Off the premises	
Day	Start	Finish		Both	X
Mon	07:00	00:00	**State any seasonal variations for the supply of alcohol** (please read guidance note 5) None. The hours shown apply all year round.		
Tue	07:00	00:00			
Wed	07:00	00:00			
Thur	07:00	00:00	**Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list** (please read guidance note 6) 1. New Year's Eve: from the start of permitted hours on 31 December to the start of permitted hours on 1 January. 2. Christmas Eve, Boxing Day, the Thursday before Good Friday and any Sunday before a bank holiday Monday: until 01:00. 3. On the day British Summer Time begins: one additional hour at the end of permitted hours. 4. Supply of alcohol to residents of the premises and their bona fide guests: at any time, 24 hours a day.		
Fri	07:00	01:00			
Sat	07:00	01:00			
Sun	07:00	00:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Richard John Webb
Date of birth	[redacted]
Address	[redacted]
Postcode	[redacted]
Personal licence number (if known)	FYPA0061 (granted 21 June 2005)
Issuing licensing authority (if known)	Fylde Borough Council

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None.

L

Hours premises are open to the public
Standard days and timings
(please read guidance note 7)

Day	Start	Finish
Mon	07:00	00:30
Tue	07:00	00:30
Wed	07:00	00:30
Thur	07:00	00:30
Fri	07:00	01:30
Sat	07:00	01:30
Sun	07:00	00:30

State any seasonal variations (please read guidance note 5)

None. The café bar is open to the public within the hours shown all year round. The bedrooms, and the premises for residents and their bona fide guests, are open 24 hours a day.

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)

The premises may stay open to the public until 30 minutes after the end of the permitted hours for the supply of alcohol on every occasion listed in the non standard timings for the supply of alcohol (Box J). Residents and their bona fide guests may use the premises at any time.

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Grand22 is run by the family owners of The Grand Hotel, St Annes, with established systems for responsible alcohol sales. All staff will be trained in licensing law, the four licensing objectives, age verification and refusing service before selling alcohol, with refresher training every six months; written records will be kept and shown to the police or licensing authority on request. An incident log and a refusals log will be kept on the premises. Food and soft drinks will be available whenever alcohol is sold. The DPS will work with Lancashire Constabulary, the licensing authority and any local Pubwatch scheme.

b) The prevention of crime and disorder

CCTV will cover every entrance, the bar, the terrace and all public areas, recording whenever the premises are open, with images kept for at least 31 days. Management will provide footage to the police or licensing authority as soon as reasonably practicable on request. Staff will refuse service to anyone drunk or behaving aggressively. A zero tolerance drugs policy will be displayed and enforced. SIA door supervisors will be used where a risk assessment shows they are needed, for example for large private or ticketed events.

c) Public safety

A fire risk assessment will be kept up to date and the capacity it sets will not be exceeded. Fire detection, emergency lighting and escape routes will be maintained, kept clear and tested, with records kept. Trained first aiders will be on duty when the premises are open to the public. Glassware will be collected regularly and spillages cleared straight away. Toughened or polycarbonate drinkware will be used on the terrace when a risk assessment calls for it.

d) The prevention of public nuisance

Regulated entertainment on the terrace will end by 23:00, and customers will not take drinks onto the terrace after 23:00 (overnight residents excepted). Doors and windows will be kept closed, except for access, when amplified entertainment takes place after 23:00. Notices at the exits will ask customers to respect neighbours and leave quietly. Staff will check the terrace and frontage regularly and clear litter at close. Bottles will not be emptied into external bins between 23:00 and 08:00. A contact number will be available to neighbours and any complaint will be logged and acted on.

e) The protection of children from harm

A Challenge 25 policy will operate, with notices displayed; only a passport, photocard driving licence, PASS hologram card, military ID or other form of ID permitted by law will be accepted. Children are welcome, but under 18s must be with an adult after 21:00. For off sales, ID will be checked under Challenge 25 at the point of sale or hand over. Staff will be trained in safeguarding.

Checklist:

Please tick to indicate agreement

I have made or enclosed payment of the fee.

I have enclosed the plan of the premises.

I have sent copies of this application and the plan to responsible authorities and others where applicable.

I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.

I understand that I must now advertise my application.

I understand that if I do not comply with the above requirements my application will be rejected. [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	03/11/2026
Capacity	Director, for and on behalf of Grand Hotel (St. Annes) Limited

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Tom Webb, Director, Grand Hotel (St. Annes) Limited The Grand Hotel, South Promenade			
Post town	Lytham St Annes	Postcode	FY8 1NB
Telephone number (if any)	01253 643424		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
    - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
    - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
    - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
    - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
    - Live music: no licence permission is required for:
        - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
        - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
        - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
        - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
        - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the

relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.

- Recorded Music: no licence permission is required for:
  - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
10. Please list here steps you will take to promote all four licensing objectives together.
11. The application form must be signed.
12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
14. This is the address which we shall use to correspond with you about this application.
15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships.

A licence may not be issued to an individual or an individual in a partnership which is not a limited liability partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensing activity.

They do this in one of two ways:

1) by providing with this application copies or scanned copies of documents which an applicant has provided, to demonstrate their entitlement to work in the UK (which do not need to be certified) as per information published on GOV.UK and in guidance.

2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Home Office online right to work checking service

As an alternative to providing a copy of the original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9 share code (provided to them upon accessing the service at https://www.gov.uk/prove-right-to-work) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copies of documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.