


<h1 style="margin: 0;">Planning Self Assessment</h1> <h2 style="margin: 10px 0 0 0;">Class C</h2>	
<p><b>Do I Need Planning Permission for – An Alteration to the roof of a dwellinghouse without extending it (e.g. installation of rooflights)?</b></p>	

**Use this form if:**

You want guidance on whether planning permission will be required for an alteration to the roof of a domestic dwelling, such as the installation of a rooflight, without it involving any extensions to the roof.

**Do not use this form if:**

- You want a definitive opinion on whether planning permission is required as this can only be provided through a Certificate of Lawful Development.
- The property in question is a flat, maisonette, caravan, park home, commercial property, or became a dwelling by virtue of a change of use through the permitted development legislation.
- The property does not benefit from permitted development rights.
- The proposal relates to the addition of a dormer or other extension, as those works are covered by Class B.
- The proposal relates to the addition of solar panels as those works are covered by Part 14 Class A.

To use this form please read the questions below, and the conditions below them. If you can answer ‘no’ to all questions and can satisfy all the conditions then it is likely that your proposal can be constructed without planning permission being required.

	Key Question	Y/N
1	Will any part of the works protrude more than 0.15 metres (15cm or 150mm) beyond the plane of the original roofslope to the dwelling ?	
2	Will the works result in the highest part of the alteration being above the highest part of the original roof of the dwellinghouse?	
4	Will it include the installation, alteration or replacement of solar photovoltaics or solar thermal equipment?	
5	Will it include the installation, alteration or replacement of a chimney, flue, or soil pipe?	

Only if you have answered ‘no’ to all of these questions may your proposal be permitted development, although it will also be necessary for the extension to satisfy all the following conditions that are set out in the permitted development legislations as follows:

- 1) Any window located in a side facing roof slope must be obscure-glazed and non-opening unless the parts of the window which can be opened are more than 1.7 metres above the floor of the room in which the window is installed;

**COMPLIANCE WITH THE KEY QUESTIONS AND CONDITIONS HERE INDICATES THAT THE PROPOSED ROOF ALTERATION IS LIKELY TO CONSTITUTE PERMITTED DEVELOPMENT.**

**Further Details:**

If you wish to receive a definitive view on whether planning permission is required then you will need to submit an application for a Lawful Development Certificate to Fylde Council. This is a form of application that involves the submission of detailed plans of the proposal so that we can establish if it complies with the permitted development legislation.

If you wish to see further details of the planning and building regulations process, and for further guidance on permitted development legislation please go to the Planning Portal via <https://www.planningportal.co.uk/>

If your proposal requires planning permission then you can make a planning application directly to Fylde Council via the website address below, or through the Planning Portal.

If you wish to seek an informal officer opinion regarding the merits of making a planning application for any householder development works then this can be obtained from Fylde Council. Details of this service, which attracts a fee of £70, can be found on the 'pre-application advice' section of our website below.

**Notes:**

1. Listed Building - If your house is a listed building then Listed Building Consent is very likely to be required even if planning permission is not necessary. See <https://historicengland.org.uk/listing/the-list/>
2. Original dwelling - The legislation refers to the term 'original dwellinghouse' which means the house as it was first built or as it stood on 1 July 1948 (if it was built before that date). Although you may not have built an extension to the house, a previous owner may have done so which may affect whether an extension can be constructed without the need for planning permission. You should also check that there are no restrictive conditions on any previous planning permission relating to the property.
3. Building Control - This form does not determine the requirement of Building Regulations Approval which comes under different legislation. Our Building Control department has also created a series of self-assessment forms for you to determine whether or not the work you are intending to carry out is exempt from Building Regulations requirements at <https://new.fylde.gov.uk/business/building-control/>

**Contact details:**

Council Website: <https://new.fylde.gov.uk/>  
Planning webpage: <https://new.fylde.gov.uk/resident/planning/>  
Email: [planning@fylde.gov.uk](mailto:planning@fylde.gov.uk)  
Tel: 01253 658435 (we should answer this during office hours, but if not please leave a voicemail for a call back within 24 hours)

**Legislation:**

This form is intended to provide a simple summary to the key elements of the permitted development legislation relating to house extensions. The legislation itself is Schedule 2, Part 1, Class C of the Town and Country Planning (General Permitted Development)(England) Order 2015 (as amended). The original version of the legislation is available here <https://www.legislation.gov.uk/uksi/2015/596/contents/made>

**Disclaimer:**

The information and advice contained in this form is NOT a formal determination under S192 of the Town and Country Planning Act 1990. If you require a written determination on the requirement for planning permission an application for a Certificate of Lawful Proposed Development is required to be submitted with the relevant fee and documentation.