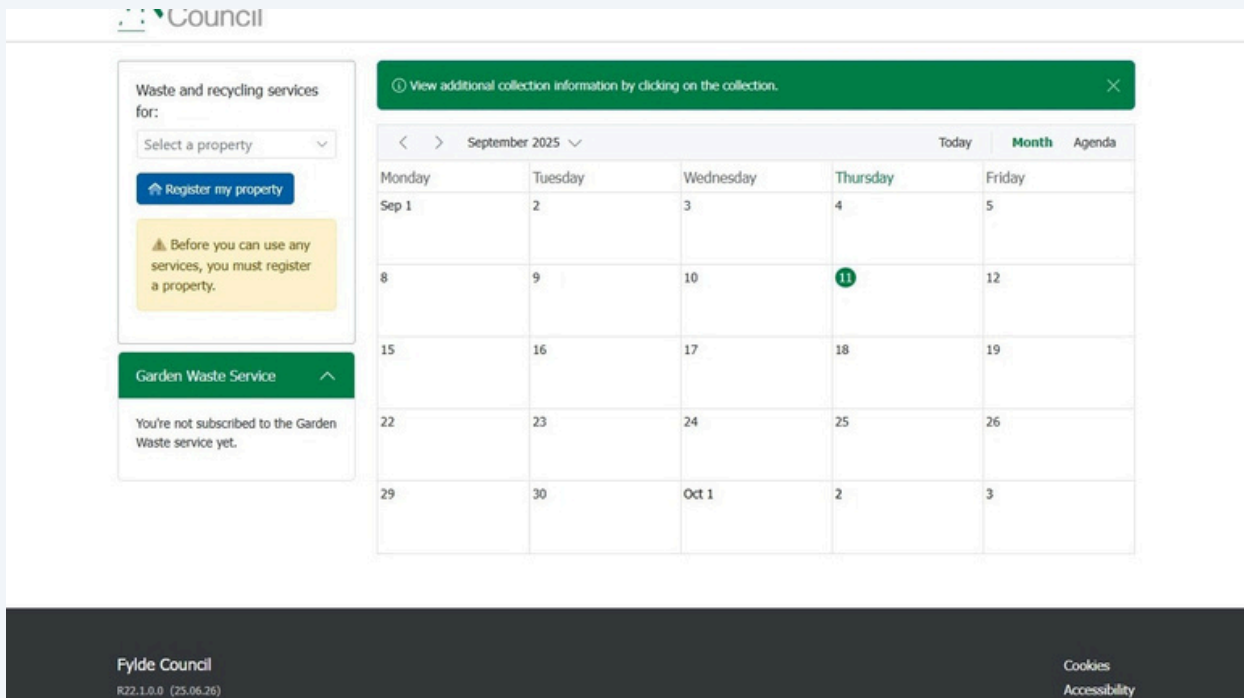


Register Your Property

Register up to three addresses with Fylde Council's new Waste Portal. Learn how to register a property, set your billing address, remove a property and check your collection dates.

- 1 Log in to your account at <https://waste.fylde.gov.uk>



The screenshot shows the Fylde Council Waste Portal interface. On the left, there is a section for "Waste and recycling services for:" with a dropdown menu to "Select a property" and a blue button labeled "Register my property". Below this is a yellow warning box that says "Before you can use any services, you must register a property." Underneath is a green button for "Garden Waste Service" with a caret icon. Below that, it says "You're not subscribed to the Garden Waste service yet." On the right, there is a green notification bar that says "View additional collection information by clicking on the collection." Below that is a calendar for "September 2025" with columns for "Monday", "Tuesday", "Wednesday", "Thursday", and "Friday". The calendar shows dates from Sep 1 to Oct 3. A green circle with the number "11" is visible on Thursday, September 11th. At the bottom left, it says "Fylde Council R22.1.0.0 (25.06.26)" and at the bottom right, it says "Cookies Accessibility".

2

Click "Register my property"

The screenshot shows the Fylde Council website interface. At the top left is the Fylde Council logo. To the right are navigation links: My Services, My Subscriptions, My Profile, and Logout. The main content area is divided into two sections. On the left, there is a panel for 'Waste and recycling services for:' with a dropdown menu labeled 'Select a property' and a blue button labeled 'Register my property' which is circled in orange. Below this is a yellow warning box that says 'Before you can use any services, you must register a property.' Underneath is a green header for 'Garden Waste Service' with an upward arrow, and a message stating 'You're not subscribed to the Garden Waste service yet.' On the right, there is a green notification bar with a close button and the text 'View additional collection information by clicking on the collection.' Below this is a calendar for September 2025. The calendar has columns for days of the week and rows for dates. The date '11' is highlighted with a green circle and a red '11' in a white circle.

September 2025					Today	Month	Agenda
Monday	Tuesday	Wednesday	Thursday	Friday			
Sep 1	2	3	4	5			
8	9	10	11	12			
15	16	17	18	19			
22	23	24	25	26			
29	30	Oct 1	2	3			

3

Click the "Postcode" text box and enter your postcode.

The screenshot shows the 'Manage your account' section of the Fylde Council website. On the left is a navigation menu with links for Profile, My Premises (highlighted in green), Billing, Email, and Password. The main content area is titled 'Manage Premises' and includes the text 'You can register up to 3 premises against your account.' and 'After registering a premises select the "View Services" option to start the subscription process.' Below this is a 'Register Premises' form with a 'Postcode' label, a text input field, and a green 'Search' button. The text input field is circled in orange.

4

Click "Search"

Manage your account

- Profile
- My Premises**
- Billing
- Email
- Password

Manage Premises

You can register up to 3 premises against your account.
After registering a premises select the "View Services" option to start the subscription process.

Register Premises

Postcode

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Cookies
Accessibility
Privacy

5

Select your address from the drop down list.

Manage your account

- Profile
- My Premises**
- Billing
- Email
- Password

Manage Premises

You can register up to 3 premises against your account.
After registering a premises select the "View Services" option to start the subscription process.

Register Premises

Postcode

Select a Premises

- 98 ST LEONARDS ROAD EAS...
- 100 ST LEONARDS ROAD EA...
- 102 ST LEONARDS ROAD EA...
- 104 ST LEONARDS ROAD EA...
- 106 ST LEONARDS ROAD EA...
- 108 ST LEONARDS ROAD EA...
- 110 ST LEONARDS ROAD EA...

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6

Click the "Display Name" text box to name your premises.

The screenshot shows the 'Manage Premises' section of a web application. On the left is a navigation menu with 'My Premises' selected. The main content area has a heading 'Manage Premises' and a sub-heading 'Register Premises'. Below this is a form with the following fields: 'Postcode' (ZZ1 1ZZ), a 'Search' button, a dropdown menu (MY ADDRESS), and 'Display Name' (MY ADDRESS). The 'Display Name' field is highlighted with a blue border. Below the form is an 'Add' button. A footer contains 'Fylde Council' and 'Cookies Accessibility Privacy'.

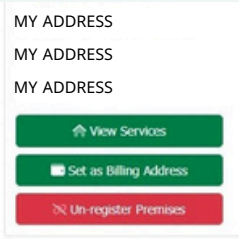
7

Click "Add" to add your property.

This screenshot is identical to the previous one, but the 'Add' button at the bottom of the 'Register Premises' form is now highlighted with a blue border. The 'Display Name' field now contains the text 'My house'.

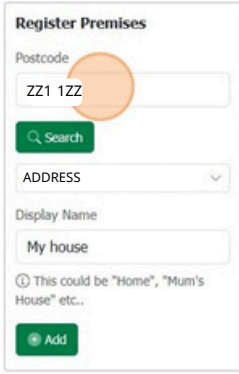
8

Add up to two additional addresses by clicking the "Postcode" text box and repeating the process.



MY ADDRESS
MY ADDRESS
MY ADDRESS

[View Services](#)
[Set as Billing Address](#)
[Un-register Premises](#)



Register Premises

Postcode
ZZ1 1ZZ

[Search](#)

ADDRESS

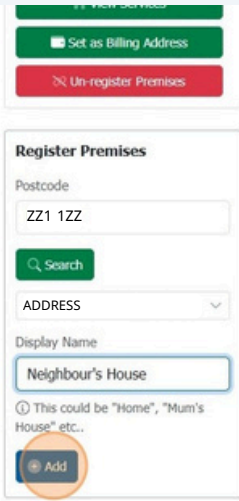
Display Name
My house

ⓘ This could be "Home", "Mum's House" etc...

[Add](#)

9

If you help your neighbours or family members with their bin collections, you can now add their addresses. Use the "Display Name" to identify their properties.



[View Services](#)
[Set as Billing Address](#)
[Un-register Premises](#)

Register Premises

Postcode
ZZ1 1ZZ

[Search](#)

ADDRESS

Display Name
Neighbour's House

ⓘ This could be "Home", "Mum's House" etc...

[Add](#)

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[Cookies](#)
[Accessibility](#)
[Privacy](#)

10

To set your property as your billing address, click "Set as Billing Address".

Manage your account

Profile

- My Premises
- Billing
- Email
- Password

Manage Premises

"Mum's House" successfully registered. Select the "View Services" option to start the subscription process. X

You can register up to 3 premises against your account.
After registering a premises select the "View Services" option to start the subscription process.

My house	Neighbour's House	Mum's House
ADDRESS ST ANNES ZZ1 1ZZ	ADDRESS WARTON ZZ1 1ZZ	ADDRESS KIRKHAM ZZ1 1ZZ
View Services	View Services	View Services
Set as Billing Address	Set as Billing Address	Set as Billing Address
Un-register Premises	Un-register Premises	Un-register Premises

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11

If you no longer need to monitor another property's bin collections, you can un-register the address by clicking "Un-register Premises".

Manage your account

Profile

- My Premises
- Billing
- Email
- Password

Manage Premises

ADDRESS successfully set as billing address X

You can register up to 3 premises against your account.
After registering a premises select the "View Services" option to start the subscription process.

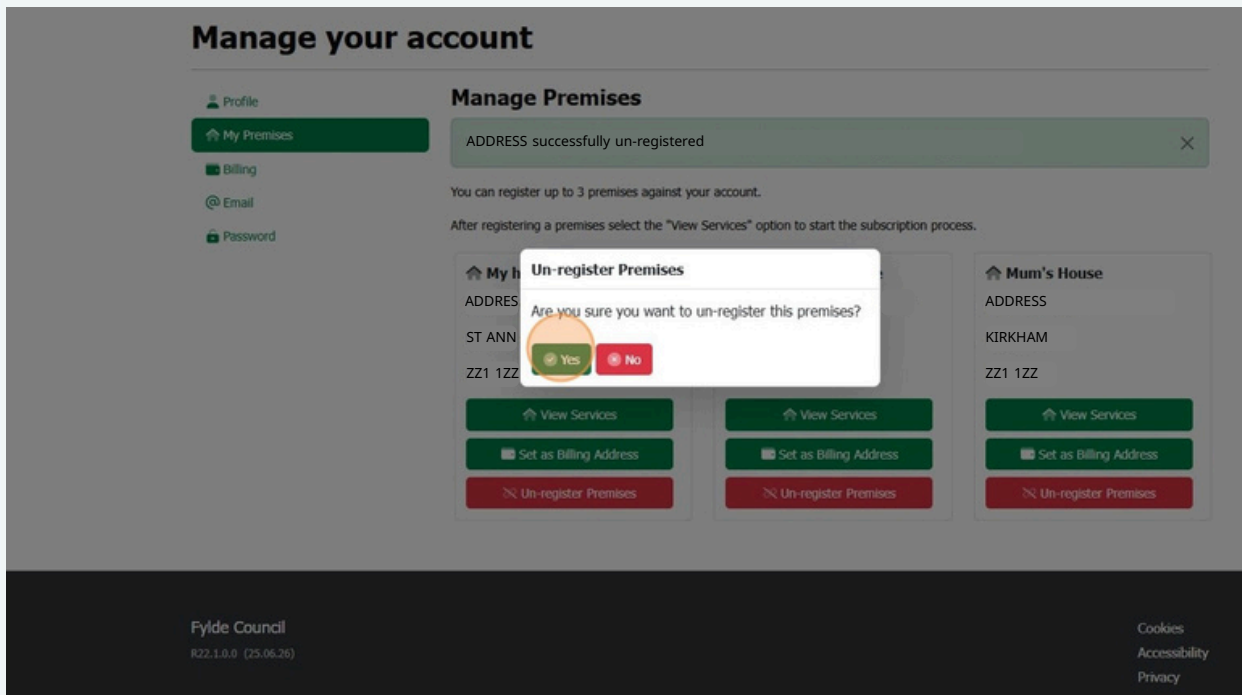
My house	Neighbour's House	Mum's House
ADDRESS ST ANNES ZZ1 1ZZ	ADDRESS WARTON ZZ1 1ZZ	ADDRESS KIRKHAM ZZ1 1ZZ
View Services	View Services	View Services
Set as Billing Address	Set as Billing Address	Set as Billing Address
Un-register Premises	Un-register Premises	Un-register Premises

Fylde Council
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Cookies
Accessibility
Privacy

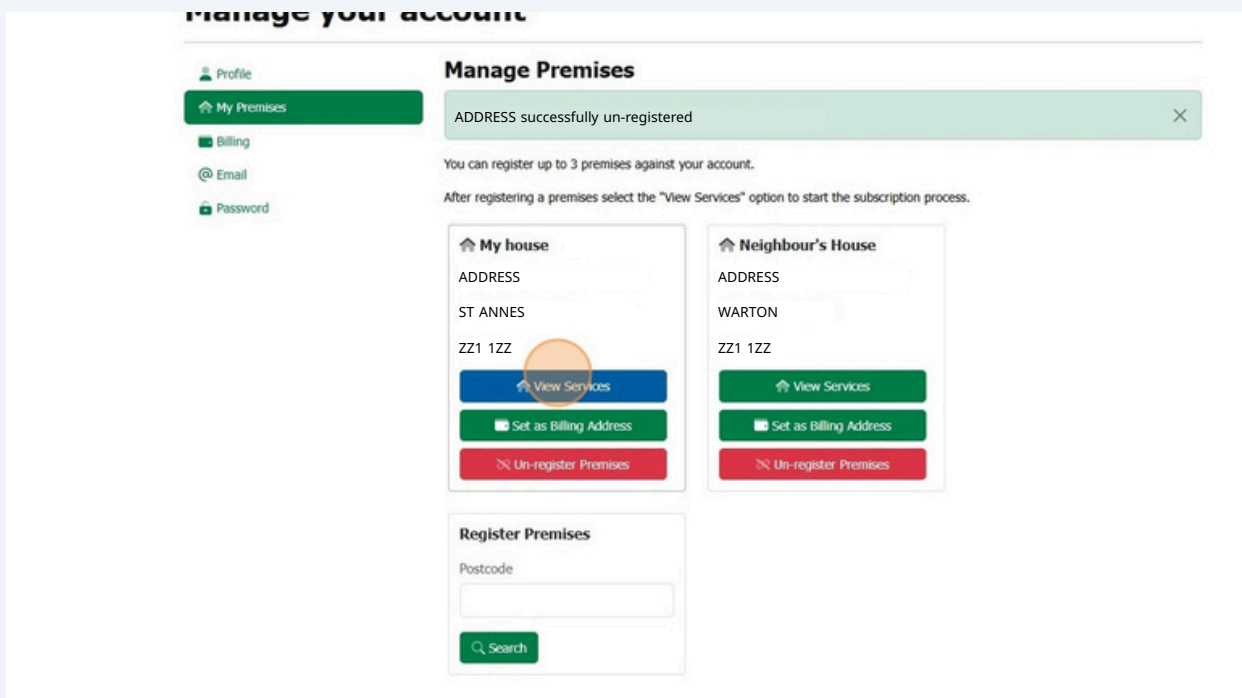
12

Click "Yes"



13

To view your bin collection dates, manage lost or damaged bins, or purchase green waste subscriptions for each address, click "View Services".



14 You can now see your bin collection schedule, request an assisted collection, report a lost or damaged bin, or report a problem with your collection.

The screenshot displays the Fylde Council website interface. At the top, the Fylde Council logo is on the left, and navigation links for 'My Services', 'My Subscriptions', 'My Profile', and 'Logout' are on the right. The main content area is divided into several sections:

- Waste and recycling services for:** A dropdown menu is set to 'My house', with a 'Manage' button below it.
- ADDRESS:** The address 'ST ANNES ZZ1 1ZZ' is displayed, with a 'Request Assisted Collection' button below it.
- Your Bins:** A list shows '1x BLUE BIN 180L', '1x BROWN BIN 180L', and '1x GREY BIN 240L'. Below this are buttons for 'Report Lost Bin' and 'Report Damaged Bin'.
- Calendar:** A calendar for September 2025 is shown. A green notification bar at the top of the calendar says 'View additional collection information by clicking on the collection.' The calendar grid shows collection dates for Friday, September 5th, 12th, 19th, and 26th. Each date has a corresponding bin icon and label: Blue Bin 180L and Brown Bin 180L for the 5th and 19th; Grey Bin 240L for the 12th and 26th. The date 11th is highlighted with a green circle, and the date 12th is also circled in orange.