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# Food Hygiene Rating Scheme: Request for a re-visit

## Notes for businesses:

* As the food business operator of the establishment you have a right to request a re-visit for the purposes of a new food hygiene rating if you have taken action to rectify the non-compliances identified at the time of inspection.
* There is a fee of £194 to request a re-visit for re-scoring purposes. Where Councils charge a fee, there is no limit on the number of requests you may make. You should be aware that such a request does not preclude enforcement action where this may be deemed necessary.
* You must provide details of the improvements made with your request, including supporting evidence in writing where appropriate.
* If Fylde Council considers that you have provided sufficient evidence that the required improvements have been made and paid the appropriate fee, an unannounced visit will be made within 3 months (if you were only required to make permanent structural improvements or repairs or to upgrade equipment, Fylde Council can choose to carry out the requested re-visit sooner than this).
* The local authority officer will give you a ‘new’ food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.
* To make a request for a revisit, please use the form below and return it to the food safety officer from your local authority – contact details are provided with the written notification of your food hygiene rating.

### Business details

|  |  |
| --- | --- |
| Food business operator/proprietor | Click or tap here to enter text. |
| Business name | Click or tap here to enter text. |
| Business addresses | Click or tap here to enter text. |
| Business tel. number | Click or tap here to enter text. |
| Business email | Click or tap here to enter text. |

### Inspection details

|  |  |
| --- | --- |
| Date of inspection | Click or tap here to enter text. |
| Food hygiene rating given | Click or tap here to enter text. |

### Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your local authority with your score:

|  |  |
| --- | --- |
| Compliance with food hygiene and safety procedures | Click or tap here to enter text. |
| Compliance with structural requirements | Click or tap here to enter text. |
| Confidence in management/control procedures | Click or tap here to enter text. |

|  |  |
| --- | --- |
| Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant HACCP documentation etc.). | Click or tap here to enter text. |

|  |  |
| --- | --- |
| Signature | Signature |

|  |  |
| --- | --- |
| Name - in capitals | Click or tap here to enter text. |
| Position | Click or tap here to enter text. |
| Date | Click or tap here to enter text. |

**Please now return this form to: commercial@fylde.gov.uk**