

Application for cremation of the body of a person who has died

Cremation 1
replacing Cremation 1
issued 2009

10.17

This form can only be completed by a person who is at least 16 years of age.
Please complete this form in full, if a part does not apply enter 'N/A'.

Part 1 Details of the crematorium

Name of crematorium where cremation will take place

Name of funeral director

Telephone number

Part 2 Your details (the applicant)

Your full name

Address

Telephone number

Email

Part 3 Details of the person who has died

Full name

Address

Occupation or last occupation if retired or not in work at date of death

Part 3 continued

Age at date of death

Sex

Male

Female

Status

married/civil partnership

widow/widower/surviving civil partner

Single

Part 4 The application

1. Are you a near relative or an executor of the person who has died? Yes No

Near relative means the widow, widower or surviving civil partner of the person who has died, or a parent or child of the person who has died, or any other relative usually residing with the person who has died.

If No, please give the nature of your relationship and explain why you are making the application rather than a near relative or an executor.

2. Is there any near relative(s) or executor(s) who has not been informed of the proposed cremation? Yes No

If Yes, please give the name(s) and the reason(s) why they have not been contacted.

3. Has any near relative or executor expressed any objection to the proposed cremation? Yes No

If Yes, please give details.

4. What was the date and time of death of the person who has died?

Date

 / /

Time

Part 4 continued

5. Please give the address where the person died.

Address

Please state whether it was the residence of the person who has died or a hotel, hospital, or nursing home etc.

Their home Hospital Other (please specify)

Hotel Nursing home

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6. Do you know or suspect that the death of the person who has died was violent or unnatural? Yes No

7. Do you consider that there should be any further examination of the remains of the person who has died? Yes No

If you have answered Yes to questions 6 or 7, please give reasons below.

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8. What is the name, address and telephone number of the usual doctor of the person who has died?

Doctor's name

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Address

Telephone number

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Part 5 Inspection of certificates

You are entitled to inspect the certificates (if any) given by doctors under regulation 16(1)(c)(i) of the Cremation (England and Wales) Regulations 2008 (forms Cremation 4 and Cremation 5). If you do not wish to inspect any such certificates yourself you may nominate another person to inspect them instead of you.

Such certificates will only be available for inspection at the offices of the cremation authority for **48 hours** from the time that the cremation authority notifies you, or the person you have nominated, that the certificates are available to be inspected. You may take someone with you when you attend to inspect the certificates. If you, or the person nominated by you, do not attend to inspect the certificates at the time agreed with the cremation authority, the cremation may then proceed.

Please state if you would like to inspect the certificates given by the doctors or whether you would like to nominate someone else to do so instead and give a contact telephone number.

If certificates are given by medical practitioners:

I would like to inspect the certificates and

my contact telephone number is

I nominate

to inspect the certificates and their
contact telephone number is

Part 6 Applicant's instructions for ashes

Local practices regarding ashes vary and your funeral director or cremation authority will be able to advise you about these.

Please then tick the relevant box to confirm whether you have chosen Option 1, 2 or 3 below for the ashes following this cremation, and provide further details in the relevant free text box.

If you choose Option 1 or 2 you may alter your choice, confirmed in writing with your signature, before the cremation authority has made arrangements to implement your chosen option, so please advise your funeral director or the crematorium as soon as possible if you change your mind.

Option 1: Ashes to be scattered / interred / otherwise dealt with by the crematorium

Please give further details of your wishes here, from the options offered by the crematorium, for instance where the ashes should be scattered / placed and when; and whether you wish this to be witnessed.

Part 6 continued

Option 2: Ashes to be collected from the crematorium

Please give further details of your wishes here, such as who will collect the ashes (for instance you and / or another family member, the funeral director, or another specified person); and by which date, if known. The person collecting the ashes should bring a form of identification.

Option 3: Ashes to be held awaiting your decision

Please give further details of your wishes here, for instance where and for how long the ashes should be held awaiting your decision.

When you have later made a decision, please confirm this, in writing with your signature, to your funeral director or crematorium.

Part 7 Recovery of ashes

Despite every effort being made to recover ashes following a cremation, on very rare occasions (particularly with a cremation of stillborn children) there may be no recoverable ashes. If you have any questions about this, please ask your funeral director or crematorium.

Please tick the box below to confirm that you understand this and that you wish to proceed with the cremation.

Part 8 Statement of truth

I apply for the body of the person who has died to be cremated and I certify that I am at least 16 years of age.

I believe that the facts given in this application are true. I am aware that it is an offence to wilfully make a false statement with a view to obtaining the cremation of any human remains.

Print your full name

Signed

Dated

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Please note: Cremated Remains may be stored at the Crematorium without charge for a maximum period of one month. If no instructions are received the ashes will be disposed of in accordance with Regulation 16 of the Cremation Regulations, 1930 as amended.

If the cremated remains are released to the funeral director and are subsequently **not collected** by the applicant for the cremation, or their representative, **within 12 months of the funeral**, the cremated remains may be returned to the crematorium where the funeral took place and scattered in the Garden of Remembrance with their location recorded in the cremation register.

Floral Tributes: An area is provided at the exit of the chapel for the display of floral tributes following a funeral service. Any left after a service will be disposed of as necessary. Please note that Fylde Council cannot accept responsibility for floral tributes either before or after a funeral service. Floral tributes containing 'foam oasis' or any other material which may pose an operational or environmental hazard will not be cremated.

Metal Residues: After cremation any metal residue remaining (nails, screws, implants, precious metals etc.) will be removed from the cremated remains and processed by a licensed metal reclamation company. Monies arising from the sale of reclaimed processed metals is returned to the Bereavement Service and shared between investment in the Service for the benefit of service users, and charities supporting the bereaved both locally and nationally. Please note that soft metals (e.g. gold, silver, platinum etc.) deteriorate and become unrecognizable during the cremation process and are only salvageable through professional metal reclamation. We recommend precious metal items such as jewellery are retained by the applicant and are not left with the deceased. If you wish to have the metal residues that arise from the funeral you are planning extracted, and passed to you following the cremation process, you must notify the crematorium in writing at least 24hrs prior to the funeral.

Data Protection: Any personal data submitted will be protected under the Authority's data protection policy and only used in relation to the funeral service they relate to. Data will not be shared with any other organisation or used for any other purpose. It will be retained as required under the various Cremation Acts and deleted when the legal requirements have expired. More information relating to Fylde Council's policy on personal data protection is available from the Town Hall.

Music: We recommend that music supplied by families and funeral directors is forwarded to our digital music provider at least 48 hours prior to the funeral for scheduling on the day. The Crematorium accepts no liability if music fails to play on a funeral, whether it is supplied by third parties or provided by the cremation authority.

Chapel Use: You are kindly asked to show consideration to other service users by keeping to the time allotted for the service and by leaving the chapel in a condition in which you would like to find it. With that aim the Crematorium does not accept anything which may impact on other users by, for example, impeding the time available to them in the chapel, requires cleaning up or retrieving after a funeral service, or diminishes the experience of those attending the crematorium. Examples of items prohibited are vessels of liquid such as vases of flowers or drinks; scents like incense; debris such as petals or wax. Under no circumstances will balloons or naked flames be accepted in the chapel. Well behaved dogs under strict supervision are permitted.

Environmental Protection Act (1990):-

Construction of the coffin.

Only coffins conforming to the standards stipulated in either the FFMA, or the CCSA, Coffin Accreditation Schemes will be accepted for cremation at Lytham Park Crematorium.

Lining of the Coffin The use of sawdust, cotton-wool or paper must be avoided. If circumstances require, suitable sealing material may be used, but no rubber or PVC will be permitted and on no account must pitch or similar substances be used.

Size of the Coffin. The maximum size of the coffin permitted at Lytham Park Crematorium is length 7'3" (221 cm) x width 38" (96 cm) x height 26" (66 cm). The maximum combined weight of the deceased and coffin permitted at Lytham Park Crematorium is 40 stones (254 kg).



CREM No.

RECEIPT NO.

FUNERAL DIRECTORS CONFIRMATORY NOTICE OF CREMATION

Name of Deceased

Funeral Director
Address
Telephone Number / Email

DAY & DATE OF CREMATION	TIME OF SERVICE
NAME OF MINISTER	FULL COMMITTAL EARLY DIRECT
MUSIC REQUESTS	

DISPOSAL OF CREMATED REMAINS

THE SIGNATURE OF THE APPLICANT OR THEIR AGENT IS REQUIRED FOR THE DISPOSAL OF THE CREMATED REMAINS.

I Request that after the Cremation the Cremated Remains be:

Strewn on Garden of remembrance NO FAMILY PRESENT	Signed	Date
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Collected by Funeral Director / Family	Signed	Date
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RETAIN for Burial, Niche Interment / other or ATTENDED SCATTERING	Signed	Date
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Park Crematorium, Regent Avenue, Lytham St Annes, Lancs, FY8 4AB. Main Line : 01253 735429
cemcrem@fylde.gov.uk www.fylde.gov.uk. Open Mon – Fri exc Bank Holidays 8.45 – 12.00 & 14.00 – 16.30

Funeral Director Telephone Line: 01253 731 903