

# Self-Assessment Form A

## Do I Need Planning Permission For An Alteration or Extension Attached To My House? (this includes conservatories, garages, windows etc.) (Class A)

If the proposal is for a flat, maisonette, house of multiple occupancy (a dwelling house occupied by 3 or more unrelated individuals who share basic amenities), mobile home or to develop a commercial property please contact the planning department as this form will not apply.

From 30 May 2013 an extension or addition to your property does not need planning permission if you

1. Answer "NO" to ALL of the following questions,
2. Comply with the requirements of the statements,
3. Follow all the CONDITIONS (A, B and C) and
4. There are no planning restrictions removing rights to extend your property.

If you answer "YES" to any one of the questions or do not comply with the conditions you will need to apply for Planning Permission.

If you answer "TRUE" to the statements 19 or 20 you are required to complete the "Prior Notification Householder Development" form and provide the required details.

Please check whether your property is located in a **conservation area** before answering these questions (see guidance towards the end of this form)

### Is the proposal:-

1	higher than the highest part of the existing roof?	Yes	No
2	higher at the eaves than the eaves of the existing house?	Yes	No
3	forward of the Principal Front Elevation or Side Elevation of the "original house" fronting a highway?	Yes	No
4	a rear extension of more than one storey and extends beyond the rear wall of the "original house" by more than 3 metres?	Yes	No
5	a rear extension of more than one storey that is within 7 metres of the rear boundary?	Yes	No
6	within 2 metres of the boundary and over 3 metres high at the eaves?	Yes	No
7	extending beyond a side elevation of the "original house" and over 4 metres in height?	Yes	No
8	extending beyond a side elevation of the "original house" and more than 1 storey?	Yes	No
9	extending beyond a side elevation of the "original house" and more than half the width of the "original house"?	Yes	No
10	a single storey rear extension over 4 metres in height?	Yes	No
11	a single storey rear extension over 6 metres deep to an attached house? (measured from the "original house")	Yes	No
12	a single storey rear extension over 8 metres deep to a detached house? (measured from the "original house")	Yes	No

- |           |  |     |    |
|-----------|--|-----|----|
| <b>13</b> | a rear extension of more than one storey located within a conservation area?   | Yes | No |
| <b>14</b> | a side extension located within a conservation area?   | Yes | No |
| <b>15</b> | to carry out cladding (stone, render, plastic, timber etc.) to any part of the exterior of the house located within a conservation area. | Yes | No |

**Does the proposal:-**

- |           |   |     |    |
|-----------|---|-----|----|
| <b>16</b> | mean that half the area of land around the "original house" would be covered by additions or other buildings? | Yes | No |
| <b>17</b> | involve the construction of verandas or balconies?  | Yes | No |
| <b>18</b> | Involve the construction of raised platforms or decking with a height greater than 300 millimetres?           | Yes | No |

**Please answer the following statements.**

- |           |   |      |       |
|-----------|---|------|-------|
| <b>19</b> | Your proposal is over 3 metres but not over 6 metres deep to an attached house. (measured from the "original house") and not located in a conservation area | True | False |
| <b>20</b> | Your proposal is over 4 metres but not over 8 metres deep to a detached house. (measured from the "original house") and not located in a conservation area  | True | False |

**If your response to statement 19 and 20 is "True" and you answer "No" to all other questions you are required to submit details to the Council. Please complete the form "Prior Notification Householder development" and provide the required details.**

- |           |   |      |       |
|-----------|---|------|-------|
| <b>21</b> | Your proposal includes the installation, alteration or replacement of a chimney, flue, soil or vent pipe, dormer window, roof light, or alteration to any part of the roof. | True | False |
|-----------|---|------|-------|

**If you answered "True" you must comply with these conditions and complete Form D for Additions Or Alterations To The Roof and Form E for Chimneys, Flues, Soil or Vent Pipes.**

**CONDITIONS: The following conditions must always be complied with** Check

- A** Other than materials used in the erection of a conservatory, materials to be used on any exterior work to be similar in appearance to the existing house.
- B** Upper-floor, side-facing windows to be obscure-glazed and fixed closed; any opening section must be 1.7m above the internal floor level.
- C** Roof pitch of any extension higher than one storey is to match the roof pitch of the existing house.

**Disclaimer:** The information and advice contained in this form is NOT a formal determination under S192 of the Town and Country Planning Act 1990. If you require a written determination on the requirement for planning permission an application for a Certificate of Lawful Proposed Development is required to be submitted with the relevant fee and documentation. Form 15 together with guidance can be downloaded from our website [www.fylde.gov.uk](http://www.fylde.gov.uk) or you can also make an online application through the Planning Portal . Applications for Planning Permission can also be submitted this way. To view the legislation please follow this link to The Town and Country Planning (General Permitted Development) (Amendment) (No. 2) (England) Order 2008 as amended by The Town and Country Planning (General Permitted Development) (Amendment) (England) Order 2013 (Refer to Class A)

**Guidance:** The term "original house" means the house as it was first built or as it stood on 1 July 1948 (if it was built before that date). Although you may not have built an extension to the house, a previous owner may have done so and you should check that there are no restrictive conditions on any planning decision relating to the property.

Please visit the planning public access section of our website [www.fylde.gov.uk](http://www.fylde.gov.uk) where you can check planning history. If your house is a Listed Building then Listed Building Consent is likely to be required even if planning permission is not necessary.

This form does not determine the requirement of Building Regulations Approval which comes under different legislation. Our Building Control department has also created a series of self-assessment forms for you determine whether or not the work you are intending to carry out is exempt from Building Regulations requirements.

**Note:** If you wish your proposal to be registered please return a copy of this completed form then we will record the information in our database and display on our website.

**Address of the proposed works:**

**Description of proposal:**

**Name:**

**Address:**

**Email:**

Please complete if you return this form. How do you rate:

our self assessment service overall?	GOOD	AVERAGE	POOR
The Information provided	GOOD	AVERAGE	POOR
The forms	GOOD	AVERAGE	POOR

Please submit comments to help us  
improve this service.

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